

Ref : DMA/AIFI/96/C 876

Date: 25/02/2018

Dear Captain
Good Day,

As you are well aware, during accidents, cargo/ship damages and personnel injuries many documents are required for legal and insurance purposes including extracts from deck and engine log books. These documents are necessary for defending/protecting Company's rights/interests. Therefore it is absolutely essential that the documents are well prepared and in this regard, deck and engine log books are completely, correctly and accurately filled in with all relevant information/data.

Unfortunately during a recent cargo damage with considerable financial consequences, the deck log book pertaining to the period of incident was not completely, correctly and accurately filled in and therefore could not be used as an evidence to show that vessel had exercised due care of the cargo from the moment it had been loaded.

Based on above, you are once again reminded of the importance of proper and professional record keeping as per Safety Management System procedures.

You are requested to confirm receipt, discuss the contents in the next consolidated meeting on board & keep a copy in the file DA-11 .

Best Regards,

Ali Mohtasham

Accident Investigation / Fleet Inspection Expert

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(Note: This e-mail has been sent as BCC <blind carbon copy to : All R.O.D.-SMC Vessels, to eliminate the lengthy list that would result if this e-mail is printed)